

REQUEST FOR BOARD ACTION

To: ESD Board of Education
From: ESD Chief Finance Officer, Rebekah Brooks
Date: June 6, 2024
Business Date: June 10, 2024
Subject: FY 2024-2025 Budget

RECOMMENDATION:

Approve the Elizabeth School District FY 2024-25 Budget as presented.

BACKGROUND AND FINDINGS:

Pursuant to CRS 22-44-108(1)(c), “the proposed budget shall be submitted to the board at least thirty days prior to the beginning of the next fiscal year”. The School Board has previously reviewed the budget and there have been a few modifications which are identified below:

The following is a summary of the changes from the Proposed Budget presented in May and the Adopted Budget presented this evening:

- Recent legislation passed that increased our per pupil revenue due to the inclusion of rural funding and the buy down of the Budget Stabilization Factor. As a result, our state equalization increased by \$492,175.
- Additional revenues were budgeted to be more in line with current year amounts received and to include the sale of the Frontier Parking Lot (i.e. Universal Preschool/UPK, Improvement Fees, Tuition/Fees/Other, and Cell Tower Lease).
- The new Infant/Toddler program revenue was added in the amount of \$225,000.
- The Charter (Legacy) and Homeschool (Falcon Aerolab) allocations were adjusted to reflect the current per pupil revenue and student counts.
- Allocations for Fund 23 (Pupil Activity Fund) were reduced due to a net of budget reductions with athletics paired with coach pay increases that are to be presented to the board tonight.
- Allocations for Fund 43 (Capital Reserve Fund) were reduced due to a bus lease option that will be brought to the board at our next meeting. If approved, we will not need the additional capital funds for the purchase until the following fiscal year.
- Salaries and benefits have changed to include actual salaries as more positions are filled and salaries are set, retirement track applications are approved, additional armed security positions, the new salaries for the infant/toddler program, and an additional nurse that will be located at Elizabeth High School.

FISCAL IMPACT:

With the current budget as presented, it is anticipated that the District will end the next fiscal year with a fund balance of \$1,619,674.

The General Fund, along with the balance of the District's funds and their respective appropriations are as follows:

• General Fund	\$33,928,325
• Capital Reserve Fund	\$ 400,000
• Pupil Activity Fund	\$ 800,000
• Food Service Fund	\$ 776,113
• Student Activity Fund	\$ 600,000
• Legacy Academy	<u>\$ 8,866,131</u>
○ Total	\$45,370,569

General Fund	Adopted 24-25 Budget	Proposed 24-25 Budget	23-24 Budget	Variance from Proposed	Notes
Beginning Fund Balance:	\$ 1,001,367	\$ 1,571,107	\$ 2,418,105	\$ (569,740)	Changed to reflect current projected 23-24 ending fund balance
Revenues:					
Property Tax	\$ 11,539,371	\$ 11,539,371	\$ 9,288,208	\$ -	
State Equalization	\$ 15,370,727	\$ 14,878,552	\$ 13,498,780	\$ 492,175	Per most recent state legislation - \$11,314 PPR
Specific Ownership Tax	\$ 1,250,000	\$ 1,250,000	\$ 1,251,574	\$ -	
Improvement Fees	\$ 450,000	\$ 250,000	\$ 250,000	\$ 200,000	Increased projection as we have already collected over \$600K in 23-24
Cell Tower Lease	\$ 15,000	\$ 9,000	\$ 9,000	\$ 6,000	Increased to match current amounts received for 23-24
Investment	\$ 50,000	\$ 50,000	\$ 80,000	\$ -	
Tuition/Fees/Other	\$ 728,000	\$ 390,000	\$ 392,250	\$ 338,000	Increased to include sale of Frontier Parking Lot, Town/Fire Fuel Costsare, and actual fee amounts collected in 23-24
Technology Fee	\$ 27,000	\$ 27,000	\$ 27,000	\$ -	
MLO	\$ 1,280,000	\$ 1,280,000	\$ 1,280,000	\$ -	
UPK	\$ 650,000	\$ 500,000	\$ 516,470	\$ 150,000	Increased to match current amounts received for 23-24
Rural Funding	\$ -	\$ 200,000	\$ 288,000	\$ (200,000)	Rural is now included in SFA Formula Funding
ECEA	\$ 941,860	\$ 940,000	\$ 942,164	\$ 1,860	Increased to most recent amount in SFA Formula Funding
Transportation	\$ 300,000	\$ 280,000	\$ 301,541	\$ 20,000	Increased to match current amounts received for 23-24
Facility Rental	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	
Infant/Toddler Program	\$ 225,000	\$ -	\$ -	\$ 225,000	New program for Infant/Toddler daycare
Homeschool Enrichment (Location 501)	\$ -	\$ 89,000	\$ 89,000	\$ (89,000)	Included in SFA PPR Funding
Total	\$ 32,926,958	\$ 31,782,923	\$ 28,313,987		
Allocations:					
Legacy Allocation	\$ 5,000,000	\$ 5,200,000	\$ 4,808,601	\$ (200,000)	Updated to reflect most recent legislation and student counts
Aerolab Allocation	\$ 1,200,000	\$ -	\$ -	\$ 1,200,000	250 Kids x 4800
Transfer to F23	\$ 660,000	\$ 700,000	\$ 720,000	\$ (40,000)	Adjusted to reflect new budget projections including an increase in coach pay and consolidation of coaching positions
Transfer to F43	\$ 337,000	\$ 1,000,000	\$ 1,170,000	\$ (663,000)	Reduced due to bus lease option in process/Added Transportation Fuel System
Transfer from F64	\$ -	\$ -	\$ (199,842)	\$ -	
Total	\$ 7,197,000	\$ 6,900,000	\$ 6,498,759		
Salary/Benefit Expenditures:					
RCE Salaries and Benefits	\$ 3,405,542	\$ 3,281,200	\$ 2,909,558	\$ 124,342	Adjusted to reflect actual salaries as hired and retirement track approvals
SHE Salaries and Benefits	\$ 3,360,628	\$ 3,248,404	\$ 2,964,340	\$ 112,223	Adjusted to reflect actual salaries as hired and retirement track approvals
EMS Salaries and Benefits	\$ 3,432,488	\$ 3,341,982	\$ 3,283,038	\$ 90,506	Adjusted to reflect actual salaries as hired and retirement track approvals
EHS Salaries and Benefits	\$ 5,332,755	\$ 5,378,984	\$ 5,180,549	\$ (46,229)	Adjusted to reflect actual salaries as hired and retirement track approvals
District Salaries and Benefits	\$ 4,652,562	\$ 4,140,276	\$ 3,388,446	\$ 512,286	Adjusted to reflect actual salaries as hired and retirement track approvals; additional armed security personnel, EHS Nurse, and Infant/Toddler program projected salaries
General Fund Stipends & Benefits	\$ 99,320	\$ 50,000	\$ 275,285	\$ 49,320	Increased to include SPED Sign On Bonuses of \$30K+ PERA/Medicare
Total	\$ 20,283,295	\$ 19,440,847	\$ 18,001,216		
Expenditures by Location: - All budgets in this category adjusted after detailed budget review meetings with Superintendent & CFO					
101 Running Creek Elementary	\$ 35,500	\$ 38,250	\$ 38,625	\$ (2,750)	
102 Singing Hills Elementary	\$ 50,250	\$ 50,250	\$ 52,250	\$ -	
103 Running Creek Preschool	\$ 4,000	\$ 5,000	\$ 20,000	\$ (1,000)	
104 Singing Hills Preschool	\$ 3,100	\$ 5,000	\$ 20,400	\$ (1,900)	
201 Elizabeth Middle School	\$ 55,720	\$ 55,720	\$ 58,660	\$ -	
301 Elizabeth High School	\$ 210,560	\$ 210,560	\$ 209,840	\$ -	
610 Curriculum & Instruction	\$ 237,000	\$ 300,000	\$ 300,000	\$ (63,000)	
611 Gifted & Talented	\$ -	\$ -	\$ -	\$ -	
612 Special Services	\$ 1,113,575	\$ 1,000,000	\$ 1,074,500	\$ 113,575	
615 Early Childhood	\$ 75,000	\$ -	\$ -	\$ 75,000	

General Fund		Adopted 24-25 Budget	Proposed 24-25 Budget	23-24 Budget	Variance from Proposed	Notes
617	District Health	\$ 13,650	\$ -	\$ -	\$ 13,650	
620	Communications	\$ 16,000	\$ 18,000	\$ 17,851	\$ (2,000)	
623	Board of Education	\$ 144,000	\$ 145,000	\$ 153,000	\$ (1,000)	
624	Superintendent	\$ 20,000	\$ 20,000	\$ 26,840	\$ -	
625	Business Office	\$ 58,000	\$ 60,000	\$ 84,230	\$ (2,000)	
626	Human Resources	\$ 64,000	\$ 60,000	\$ 85,300	\$ 4,000	
627	Safety & Security	\$ 253,000	\$ 250,000	\$ 221,179	\$ 3,000	
628	Technology	\$ 300,000	\$ 250,000	\$ 299,035	\$ 50,000	
710	Facilities	\$ 275,000	\$ 450,000	\$ 500,000	\$ (175,000)	Moved Fire related items to Safety & Security
720	Transportation	\$ 450,000	\$ 500,000	\$ 496,000	\$ (50,000)	
970	SHE Kids Club	\$ -	\$ 2,000	\$ 2,000	\$ (2,000)	
971	RCE Kids Club	\$ 2,000	\$ 2,000	\$ 1,300	\$ -	
600	Utilities/Insurance	\$ 1,448,000	\$ 1,533,110	\$ 1,000,000	\$ (85,110)	Includes Schneider Project payments that start this year
	Total	\$ 4,828,355	\$ 4,954,890	\$ 4,661,010		
Reserves:						
	TABOR Reserve (9321)	\$ 783,260	\$ 731,872	\$ 665,591	\$ 51,387	Auto-adjusts based on changes above
	Reserve per District Policy (9315)	\$ 783,260	\$ 625,915	\$ 583,220	\$ 157,345	Auto-adjusts based on changes above
	Unassigned Fund Balance	\$ 53,155	\$ 378,209	\$ 322,296	\$ (325,054)	Auto-adjusts based on changes above
	Total Fund Balance:	\$ 1,619,674	\$ 1,735,996	\$ 1,571,107		
	Fund Balance Percentage (including Legacy/Aerolab)	5.0%	5.5%	5.4%		
	Fund Balance Percentage (excluding Legacy/Aerolab)	6.2%	6.7%	6.5%		

Food Service Fund		Adopted 24-25 Budget	Proposed 24-25 Budget	23-24 Budget	Variance from Proposed	Notes
Beginning Fund Balance:		\$ 56,424	\$ 56,424	\$ 431,724	\$ -	
Revenues:						
	Sales	\$ 40,000	\$ 40,000	\$ 40,000	\$ -	
	Federal Aid	\$ 334,000	\$ 334,000	\$ 334,000	\$ -	
	State Aid	\$ 353,500	\$ 353,500	\$ 353,500	\$ -	
	Miscellaneous	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	
	Commodities	\$ 40,000	\$ 40,000	\$ 40,000	\$ -	
	Transfer from General Fund	\$ -	\$ -	\$ -	\$ -	
	Total	\$ 772,500	\$ 772,500	\$ 772,500	\$ -	
Salary/Benefit Expenditures:						
	Salaries & Benefits	\$ 516,113	\$ 516,113	\$ 594,000	\$ -	
	Total	\$ 516,113	\$ 516,113	\$ 594,000	\$ -	
Expenditures by Category:						
	Purchased Services	\$ 35,000	\$ 35,000	\$ 35,000	\$ -	
	Supplies	\$ 200,000	\$ 200,000	\$ 377,800	\$ -	
	Commodities	\$ 25,000	\$ 25,000	\$ 25,000	\$ -	
	Capital	\$ -	\$ -	\$ 116,000	\$ -	
	Total	\$ 260,000	\$ 260,000	\$ 553,800	\$ -	
Unassigned Fund Balance:		\$ 52,811	\$ 52,811	\$ 56,424	\$ -	

Pupil Activity Fund		Adopted 24-25 Budget	Proposed 24-25 Budget	23-24 Budget	Variance from Proposed	Notes
Beginning Fund Balance:		\$ 27,764	\$ 27,764	\$ 77,764	\$ -	
Revenues:						
	Revenues	\$ 130,000	\$ 130,000	\$ 130,000	\$ -	
	Transfer from General Fund	\$ 660,000	\$ 700,000	\$ 720,000	\$ (40,000)	Adjusted to cover change in expenditures noted below
	Total	\$ 790,000	\$ 830,000	\$ 850,000		
Expenditures by Category:						
	Expenditures	\$ 800,000	\$ 825,000	\$ 900,000	\$ (25,000)	Adjusted to reflect new budget projections including an increase in coach pay and consolidation of coaching positions
	Total	\$ 800,000	\$ 825,000	\$ 900,000		
Unassigned Fund Balance:		\$ 17,764	\$ 32,764	\$ 27,764	\$ (15,000)	

Student Activity Fund		Adopted 24-25 Budget	Proposed 24-25 Budget	23-24 Budget	Variance from Proposed	Notes
Beginning Fund Balance:		\$ 398,528	\$ 398,528	\$ 398,528	\$ -	
Revenues:						
	Revenues	\$ 600,000	\$ 600,000	\$ 600,000	\$ -	
	Total	\$ 600,000	\$ 600,000	\$ 600,000		
Expenditures by Category:						
	Expenditures	\$ 600,000	\$ 600,000	\$ 600,000	\$ -	
	Total	\$ 600,000	\$ 600,000	\$ 600,000		
Unassigned Fund Balance:		\$ 398,528	\$ 398,528	\$ 398,528	\$ -	

Includes all non taxpayer dollars/non district funds (i.e. donations, field trips, principal's discretionary, book fairs, etc)

Capital Reserve Fund		Adopted 24-25 Budget	Proposed 24-25 Budget	23-24 Budget	Variance from Proposed	Notes
Beginning Fund Balance:		\$ 570,000	\$ 570,000	\$ -	\$ -	
Allocations:						
	Transfer from F10	\$ 337,000	\$ 1,000,000	\$ 1,170,000	\$ (663,000)	Reduced due to bus lease option in process
	Total	\$ 337,000	\$ 1,000,000	\$ 1,170,000		
Expenditures by Project:						
	Transportation Buses	\$ -	\$ 800,000	\$ 400,000	\$ (800,000)	Reduced due to bus lease option in process
	EMS Fire System	\$ 337,000	\$ 200,000	\$ 200,000	\$ 137,000	Updated to reflect most recent quote for EMS Fire System/Added Transportation Fuel System
	Total	\$ 337,000	\$ 1,000,000	\$ 600,000		
Reserves:						
	Reserve for SHE Roof Replacement (9327)	\$ 270,000	\$ 270,000	\$ 270,000	\$ -	
	Reserve for EHS roof replacement (9327)	\$ 300,000	\$ 300,000	\$ 300,000	\$ -	
	Total	\$ 570,000	\$ 570,000	\$ 570,000		
Unassigned Fund Balance:		\$ -	\$ -	\$ -	\$ -	